



Sardar Patel Mahavidyalaya

Ganj Ward, Chandrapur 442 402

**AQAR 2022-2023
NAAC Criterion VII
Institutional Values & Best Practices**

**7.1.1 Measures initiated by the Institution for
the promotion of gender equity**

7.1.1 Measures initiated by the Institution for the promotion of gender equity

a) Safety and security

The college has a separate and exclusive girls' hostel facility for outstation students. The hostel has a 115 seats capacity is enclosed by boundary walls. A full-time ladies warden has been appointed for the hostel.



Hostel Warden



Channel Gate in the Girls Hostel for Security Purpose



Fire Safety in the Girls Hostel

A ladies security guard is deployed for the security of the hostel. The hostel students have to report to the hostel by 7.00 pm and have to seek prior permission (written) if they have to visit to their native place/other place. A girl's hostel committee is working to monitor the regular functioning of it.



Sarvodaya Shikshan Mandal's

SARDAR PATEL MAHAVIDYALAYA

Principal
Dr. P. M. Katkar

M.P.Ed., SET, Ph.D.

Ganj Ward, CHANDRAPUR - 442 402 (Maharashtra)

(Affiliated to Gondwana University, Gadchiroli and Approved by UGC & AICTE, New Delhi)

Re -accredited at B⁺⁺ Grade in 4th Cycle by NAAC (CGPA-2.93)

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Under Graduate & Post Graduate Courses in Arts/Commerce/Science/Home Science/Mass Communication/
Computer Science & Application/Library & Information Science & Research Center for Ph.D.

Ref. No *SPM/2565/22*

Dated *04/08/2022*

Late Sau. Purva Gaurav Dev Girls Hostel Hostel Anti-ragging Committee

Name	Designation
Dr. P. M. Katkar (Principal)	President
Dr. S. V. Madhamshettiwar (Vice Principal)	Secretary
Prof. C. J. Khairwar (Vice Principal Jr. College)	Vice President
Dr. Raksha P. Dhankar	Teacher Representative and In-Charge
Dr. U. M. Khandale	Teacher Representative
Dr. S. R. Weginwar	Teacher Representative
Asst. Prof. S. N. Kumarwar	Teacher Representative
Dr. S. M. Katkamwar	Teacher Representative
Asst. Prof. Bharti Dikhit	Teacher Representative
Smt. Kalpana Yerawar	Hostel Warden
Ku. Bhuvneshwari Shende	Student Representative


Dr P M Katkar
Principal
Sardar Patel Mahavidyalaya
Chandrapur

22/-

SARVODAYA SHIKSHAN MANDAL'S
SARDAR PATEL COLLEGE, CHANDRAPUR
LATE SAU. PURVA GAURAV DEV GIRLS' HOSTEL
CODE OF CONDUCT

1. Girls admitted to Sardar Patel College in any course in junior and senior faculty will be admitted in the hostel.
2. An initial deposit of Rs. 3050 has to be deposited for admission to the hostel.
3. The rent will be Rs. 1500 per month till the month of April (including Diwali vacations) which has to be deposited by 10th of every month. The first installment has to be paid at the time of admission.
4. Mess charges will be as per the agreement of contractor.
5. If you want to leave the hostel during October session you will have to pay full year's rent if you leave the hostel in the first semester after the admission is confirmed, you will have to pay 3 month's additional rent.
6. If you stay in the hostel during summer vacation, you have to pay it's rent.
7. Additional electricity charges will be divided among the girls in the hostel and will be paid separately (it will know included not included in the hostel rent)
8. Cooler, Computer, Press, TV and other electrical appliances are not allowed in hostel room deposit will be fully forfeited if used.
9. Girls who use mobile phones should write their mobile number on the form, at the time of admission. In case of change of mobile number, it should be informed to the Warden.
10. Prior permission will be required while leaving the hostel.
11. The hostelites are responsible to safeguard the materials of gymnasium, newspapers, periodicals, sports equipments, water purifiers, coolers, telephone, computers, T.V. or any other property of the hostel.

COLLECTIVE RESPONSIBILITIES

1. The light should be kept on till studying at night and avoid the unnecessary use of electricity.
2. It shall be the collective and individual responsibility of the girls to maintain the cleanliness of the hostel and their own room as well as the toilets and mess.
3. Do not behave in away that disturbs other girls, do not use radio, tape, TV and mobile unnecessarily.
4. It will be compulsory for all the girls to attend Independence Day, Republic Day and Maharashtra Din.
5. General damages to the hostel property will be the collective responsibility of all the hostelites.
6. It is the duty of all the girls to report to the Warden, in case they notice any unwanted incidents or undesirable activities going on in the hostel or in the campus.

VISITOR'S ENTRY

- 1 Girls are not allowed to stay in the hostel room with their female relatives or others relatives after 7.00 pm. and should not invite them for visit at night.
- 2 Parents of girls will be allowed to visit inside the hostel, no other relatives will be allowed inside the hostel campus.
- 3 The visit of boys students to the girls hostel is strictly prohibited.
- 4 No hostelite shall permit any outsider in the room.

USE OF APPLIANCES

- 1 Admitted girls will be given one table, one chair in each room.
- 2 The tube light for the first time will be provided by the hotel administration but after that if it breaks down, the girls will have to replace it at their own expenses.

- 3 Girls are allowed to use electric grill for their personal work.
- 4 The use of electrical appliances such as immersion heaters, electric stove, electric irons are forbidden in any of the rooms allotted the residence.
- 5 When the students go out of their rooms they should switched off all the fans and lights.

T.V. ROOM, READING ROOM& RECREATION ROOM


- 1 Girls are allowed to watch T.V. at 8.00 to 10.00 pm. Daily.
- 2 T.V. room will be locked at 10.00 pm.
- 3 Girls are allowed to watch the T.V. extra time on special occasions with the permission of Warden.
- 4 Girls will get extra T.V. watching time on every Sunday.
- 5 Girls can use reading room for their study as well as for reading newspapers, magazines or any good books.
- 6 It is the responsibility of girls to keep the reading room neat and clean, avoid the damages of reading room furniture.
- 7 Girls are allowed to use Recreation room during their free time.
- 8 It is individual and collective responsibility of every girl to take care of the equipments of recreation room.
- 9 Outsiders are not allowed inside the T.V., Reading And Recreation rooms.
- 10 Any hostelites are found responsible for bringing any outsiders inside these rooms, suitable action will be initiated immediately and the same will be informed to their parents.


वेसतीगृह नियमावली

- 13

ACTIVITIES BANNED

- 1 Action will be taken under section 33 of Maharashtra Anty-Ragging act 1999, if the student engages in ragging activity.
- 2 Attendance will be taken by surprise visit after 8.00 pm.
- 3 Girls should be present at the hostel at 7.00 o'clock every night. Do not damage any belongings in the hostel.
- 4 Take care not to cause trouble to the other students, those who may be at their books.
- 5 Garbage cans should be used for throwing food and garbage.
- 6 Do not use electronic items in the room unnecessarily and avoid unnecessary use of light fans and any electronic equipments.
- 7 Do not cause noise pollution in the rooms and hostel campus.
- 8 In case of any problem the girls should approach Warden or Hostel committee members.
- 9 Students should strictly follow the instructions given by warden.
- 10 Violation of the about instructions will result in penal action.
- 11 Smoking, consumption of alcoholic beverages and intoxicated drugs are strictly prohibited in the hostel premises.


Dr. Raksha P. Dhankar
In charge Hostel
Late Smt. Purva Bhamburdekar Dev
Girls Hostel
Sardar Patel Mahavidyalaya, Chandrapur



Dr. P. M. Katkar
Principal
Sardar Patel Mahavidyalaya
Chandrapur

Women Grievance Redressal Committee

Sardar Patel Mahavidyalaya, Chandrapur

Mahila Takrar Nivaran Committee

a) Dr. Smt. R. R. Kulkarni	In charge
b) Adv. Varsha Jamdar	Member
c) Dr. Ms. V.N. Lakhe	Member
d) Dr. Ms. U.M. Khandale	Member
e) Ms. Shital Katkamwar	Member
f) Ms. S.G. Katturwar	Member
g) Smt. Chhaya Chahare	Member


(Dr. P. M. Katkar)
Principal
Principal
Sardar Patel Mahavidyalaya
Chandrapur

महिला तक्रार निवारण समिती सरदार पटेल महाविद्यालय, चंद्रपूर

सरदार पटेल महाविद्यालय, चंद्रपूर येथे प्रवेश घेऊ इच्छिणाऱ्या सर्व विद्यार्थ्यांना सुचित करण्यात येते की, कामाच्या ठिकाणी (at Workplace) महिलांचे (किंवा विद्यार्थ्यांनीचे) लैंगिक छळ (प्रतिबंध, मनाई व निवारण) अधिनियम २०१३, या काद्यातील तरतुदीनुसार विद्यापीठ आणि संलग्न महाविद्यालये यातील अध्यापक, कर्मचारी, विद्यार्थी यांच्या लैंगिक छळास प्रतिबंध तसेच त्याच्याशी संबंधित तक्रारीचे निवारण आणि लैंगिक छळ करण्यात सहभागी असणाऱ्यांना शिक्षा इत्यादि बाबींचा समावेश आहे.

तसेच मा. सर्वोच्च न्यायालयाच्या आदेशानुसार महिला तक्रार निवारण समितीचे (विशाखा समिती) सर्व कार्यालयांमध्ये गठन करणे, शासनाने बंधनकारक केले आहे.

आपल्या महाविद्यालयात देखील महिला तक्रार निवारण समिती वर्ष २०१३ पासून गठीत असून उपरोक्त विषयाशी संबंधित बाबी आणि कायद्यांच्या बाबतीत सजगता निर्माण होण्यासाठी नेहमीच प्रयत्नशील असते.

लैंगिक छळासंबंधीत तक्रार कोणत्याही कर्मचारी अथवा विद्यार्थ्यांनीकडून प्राप्त झाल्यास त्याची शहानिशा करून संबंधित दोषी व्यक्तित्व मा. प्राचार्यांच्या मार्गदर्शना नुसार तसेच समितीच्या शिफारसनुसार कार्यवाही केली जाते.

महाविद्यालयात गठीत महिला तक्रार निवारण समिती सदस्यांची यादी सोबत जोडली आहे . महाविद्यालयात प्रवेश घेणाऱ्या सर्व विद्यार्थी/विद्यार्थ्यांनी यांची नोंद घ्यावी.

“ कामाच्या ठिकाणी महिलांचा लैंगिक छळ” (प्रतिबंध ,मनाई आणि तक्रार निवारण) कायदा, २०१३ The Sexual Harassment of women At workplace (Prevention Prohibition and Redressal Act, 2013) तसेच महिलांच्या सुरक्षेसंबंधीत असणारे इतर कायदे यांची विस्तृत माहिती शासनाच्या खालील संकेत स्थळावर उपलब्ध आहे.

<https://womanchild.maharashtra.gov.in>

www.maharashtra.gov.in

Mahila Takrar Nivaran Committee

a) Dr. Smt. R. R. Kulkarni	In charge
b) Adv. Varsha Jamdar	Member
c) Dr. Ms. V.N. Lakhe	Member
d) Dr. Ms. U.M. Khandale	Member
e) Ms. Shital Katkamwar	Member
f) Ms. S.G. Katturwar	Member
g) Smt. P.D. Sorte	Member

On August 29, 2022, Mrs. Warsha Jamdar delivered a lecture on 'Role of Laws in Women's Empowerment'.



Guest Lecture on Role of Laws in Women Empowerment by Miss Varsha Jamdar

Fire Safety

The institute has a designated fire safety protocol at place. At strategic locations fire extinguishers have been placed. Furthermore, these fire extinguishers chemicals are replaced every year after their expiry from the certified agency. In addition, fire hose are placed at various strategic locations to arrest fire incidences.



Details of Fire Extinguisher in the Institute

Sr. No.	Name of Department	No. of Fire Extinguisher
1.	Principal S. P. Mahavidyalaya	01 No.
2.	Home Science Practical Lab.	02 Nos.
3.	M. C. V. C. Practical Lab.	01 No.
4.	Jr. Sci. Computer Lab.	02 Nos.
5.	B. Sc (Computer Lab)	01 No.
6.	BCA & MCA (Poarch)	01 No.
7.	Biotechnology (UG &PG)	01 No.
8.	Microbiology (PG)	01 No.
9.	Chemistry (PG)	01 No.
10.	Principal Office	02 Nos.
11.	Library	03 Nos.
12.	Computer Lab.	01 No.
13.	Chemistry (UG)	01 No.
14.	Microbiology (UG)	01 No.
15.	Physics & Zoology	02 No.
16.	Environmental Science	01 No
17.	Hostel	01 No.
18.	M. C. V. C. Junior Lab	01 No.
	Total	24 Nos.

Physical Security

To ensure physical safety and security to the institute, students and staff members' physical security personnel (male and female) are working round the clock in the institute.



Security Guards Deployed at the various locations in the campus



CCTV Cameras in the Campus

To monitor the safety and security of the institute CCTV cameras (n=44) are installed at various places in the institute along with the signages for the same. The CCTV of these cameras are monitored by various stakeholders including Principal. The facility of the remote monitoring through mobile phone is also available for the same.



CCTV Cameras Installed in College Campus

Anti Ragging Committee

To meet the UGC requirement of Ragging Free Campus, an anti ragging committee is working in the institute. The committee regularly meet and take suitable measures to curb ragging activities in the campus.

Notice

Date:18/07/2022

All faculty members of Discipline Committee and Anti Ragging Committee are hereby informed that meeting of the faculty members will be held on 18/07/2022 at 11.30 a.m. in the department.



Head
Department of English.
Sardar Patel Mahavidyalaya,
Chandrapur (M.S.)

Discipline Committee / Anti Ragging Committee

1. Dr. A.V. Dhote
2. Dr. Ms. U.P. Manik
3. Dr. Ms. S.P. Bansod
4. Dr. S.K. Shukla
5. Dr. P.R. Borkar
6. Dr. S. G. Kannake
7. Dr. R. K. Sawalikar
8. Dr. K. R. Gond
9. Dr. N. R. Chimurkar
10. Prof. Ms. S.P. Bora
11. Secretary of Student Council

Incharge

Member

Member

Member

Member

Member

Member

Member

Member

Member

Member



Handwritten signatures and initials corresponding to the list of members. Some names are written above the signatures, such as 'Bansod' and 'Shukla'.

MINUTES OF REVIEW MEETING

Under the chairmanship of head of the department Dr. A. V. Dhote, department of English, Sardar Patel Mahavidyalaya, Chandrapur held review meeting at 18/07/2022 on Monday in the department. Following members were present in the meeting.

1. Dr. A.V. Dhote
2. Dr. Ms. U.P. Manik
3. Dr. Ms. S.P. Bansod
4. Dr. S.K. Shukla
5. Dr. P.R. Borkar
6. Dr. S. G. Kannake
7. Dr. R. K. Sawalikar
8. Dr. K. R. Gond
9. Dr. N. R. Chimurkar
10. Prof. Ms. S.P. Bora
11. Secretary of Student Council

Following departmental activity which were organized in the session 2022-23 were reviewed and discussed in detail in the proposed meeting.

- Informing students of their rights and corresponding responsibilities;
- Being aware at all times of the responsibility to improve the corporate image of the College;
- To regulate discipline and uphold decorum, a prescribed dress code is to be observed by students, which requires that they be formally dressed while on campus. The student must compulsorily wear apron before entering the laboratories. No eatables are allowed inside the labs. Mobile phones are strictly prohibited in the area.
- The student must help in maintaining the buildings and the campus of the institute clean and tidy and maintain overall ambience.
- Students must park their vehicles only in the specified Student Parking area.
- Ragging in any form is strictly forbidden by law. The students should not be found involved in ragging. Maharashtra prohibition on Ragging Act 1999 has the following provision for action against Ragging. Ragging within or outside any educational institution is prohibited. Whosoever, directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational institution shall, on conviction be punished with imprisonment for a term upto 2

years and/or penalty which may extend to ten thousand rupees. Any student convicted of an offence of ragging shall be dismissed from the educational institution for a period of five years from the date of order of such dismissal.

Furthermore, all other issues of the previous meeting reviewed and discussed in detail. It is found in the meeting that all the activities which were planned and accordingly took resolution in the previous meeting held on 18/07/2022 completed satisfactory,



Head

Department of English
Sardar Patel Mahavidyalaya, Chandrapur

Notice

Date:22/12/2022

All faculty members of Discipline Committee and Anti Ragging Committee are hereby informed that meeting of the faculty members will be held on 22/12/2022 at 11.30 a.m. in the department.


Head
Department of English,
Sardar Patel Mahavidyalaya,
Chandrapur (M.S.)

Discipline Committee / Anti Ragging Committee

1. Dr. A.V. Dhote
2. Dr. Ms. U.P. Manik
3. Dr. Ms. S.P. Bansod
4. Dr. S.K. Shukla
5. Dr. P.R. Borkar
6. Dr. S. G. Kannake
7. Dr. R. K. Sawalikar
8. Dr. K. R. Gond
9. Dr. N. R. Chimurkar
10. Prof. Ms. S.P. Bora
11. Secretary of Student Council

Incharge
Member
Member
Member
Member
Member
Member
Member
Member
Member
Member













MINUTES OF REVIEW MEETING

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Furthermore, all other issues of the previous meeting reviewed and discussed in detail. It is found in the meeting that all the activities which were planned and accordingly took resolution in the previous meeting held on 22/12/2022 completed satisfactory,



Head

Department of English
Sardar Patel Mahavidyalaya, Chandrapur

b) Counselling

The 'mentor-mentee' scheme is introduced in the institute where counselling of the students is carried out as per their need. Each faculty member is allotted few students which will seek his/her guidance throughout the course.

In addition, career counselling of the students by eminent personalities is also carried out regularly.



Competitive Examination and career counselling guidance given by Shri Yashwant Shitole
Competitive Examination and Career Guidance Centre Maharashtra State Department of
Higher and Technical Education

Orientation of Newly admitted students

Sarvodaya Shikshan Mandal's
Sardar Patel Mahavidyalaya, Chandrapur

SCHEDULE INDUCTION PROGRAM FOR FRESHERS

dt: 26th -30th July 22

Purpose of Student Induction Programme is to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution. The term induction is generally used to describe the whole process whereby the students adjust themselves to or acclimatize to their new environment. At the start of the induction, the incumbents learn about the institutional policies, processes, practices, culture and values, and their mentor groups are formed.

Students Induction could cover a number of different aspects (SAGE):

Socializing: meeting other new students, senior students, students union, Lectures by Eminent People;	Associating: visits to University / college, visits to Dept./Branch/ Programme of study & important places on campus, local area, city and so on;
Governing: rules and regulations, student support etc;	Experiencing: Subject lectures, study skills, small-group activities, physical activity, creative and performing arts, literary activities, universal human values, etc.

	Literary Activity – READING CLUB reading a book/article, writing its summary, and possibly, debating, enacting a play, etc. - Book review by Shri. Shripad Joshi	
	Lectures by Eminent People - NSS -People who are alumni, socially active, in profession, or in public life should be invited.	
	short term courses for upgrading communication skills of students - Sheetal Bora Aug 1-6	
	ACTIVITY FOLLOW UP {SUBSEQUENT SEMESTERS} It is advised to maintain continuity in subsequent semesters. It is suggested that at the start of the subsequent semesters, three days be set aside for full days of activities related to follow up. Show short inspiring films, arrange collective art work and cultural Programme, conduct group discussions, and organize lectures by eminent people. Subsequently, the group discussions can also be arranged once a month.	
	MENTOR-MENTEE GROUP Mentoring which last for their upcoming 3 to 4-years and possibly beyond (DAILY ACTIVITY through Group discussion and and real life activities rather than lecturing by engaging them in a dialogue)	
	<ul style="list-style-type: none"> • Student aspirations, family expectations • Gratitude towards people • Human needs of (a) self and (b) body • set up a healthy relationship between the students and the faculty. • setting of universal human values. • stand up to peer pressure • take decisions with courage, be aware of relationships, be sensitive to others, 	



Induction Programme

c) Common rooms

A common room facility is available for girls with basic amenities. Maximum 20 to 25 girls can sit in that room and all the necessary things that are required for the girls are provided like sanitary pads, books, mirror, chairs etc.





Sarvodaya Shikshan Mandal's

SARDAR PATEL MAHAVIDYALAYA

Ganj Ward, CHANDRAPUR - 442 402 (Maharashtra)

Principal
Dr. P. M. Katkar
M.P.Ed., SET, Ph.D.

(Affiliated to Gondwana University, Gadchiroli and Approved by UGC & AICTE, New Delhi)

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Under Graduate & Post Graduate Courses in Arts/Commerce/Science/Home Science/Mass Communication/
Computer Science & Application/Library & Information Science & Research Center for Ph.D.

Ref. No. SPM/2566/22

Dated 09/08/2022

Girls Common Room

This is to certify that the institute has a Girls Common Room (Room no. 62) to cater to the needs of female students. This room has basic amenities which includes tables (n=4), chairs (n=20), large mirror (n=2) and a book shelf. The room has attached washroom facility which include disable friendly washroom also. A first aid box is also kept in the room to cater to the emergency medical needs of the female students. In addition, a sanitary pad vending machine on a nominal payment basis is also installed in the common room.


Dr. P. M. Katkar
Principal
Sardar Patel Mahavidyalaya
Chandrapur

Health Check-up

To make the students healthy, regular health check up campus are organized in the institute.

